

Connections Café Shift Leader

Team: Connections Cafe

Job Title: Connections Café Shift Leader (Part-time)

Reports to: Connections Café Manager

Position Summary Statement

The Connections Café Shift Leader will provide excellent customer service, training for new and existing employees, and support the café in its ministry of providing food and beverage support to Alliance Church ministries and congregants.

Position Overview

The part-time (15 -20 hours/week) position is open to people-oriented adults ages 18 and above with a background in food service preferred. The position may require some early evenings, occasional Sundays and special events.

Hours: 15 - 20 hours per week (Part-Time, Non-Exempt)

Responsibilities

- Be proficient in all aspects of customer service including:
 - Taking orders and payments
 - Preparing food from menu and specials, beverage orders and any required food prep.
 - Clean-up of cafe, kitchen and hub areas. This includes using provided checklists.
 - Taking coffee and food order request from staff and other ministries.
 - Follow all health codes and food safety procedures.
- Training new employees in all preparations and clean up for coffee bar.
 - Teaching new employees in all drink and food prep for cafe.
 - Ensure new employees understand cleaning tasks including task list.
 - Ensure understanding of new employees in all barista job responsibilities.
 - Train new employees on use of register and ordering processes.
- Assist with special events, Sunday morning cafe service, Xcel events and when other AC ministries request that the Cafe come alongside them to help serve the church family or community. This includes coverage for vacations and when a fellow employee calls in sick.



- Perform inventory, assist with cooking and baking, organization, and oversee/participate in all cleaning and cafe upkeep.
- Provide appropriate instruction and feedback to baristas and any volunteers during assigned shifts.
- Assist with funerals at times when deacons' need extra support.
- Assist with prepping for menu items, specials and other food and event needs.
- Abide by all policies and manuals including cafe manual, employee handbook and policy manual.

STRATEGIC FRAMEWORK

Vision/Purpose: Connecting the world with God and one another.

MINISTRY VALUES

1. Bringing glory to God and reaching people for Jesus Christ drives everything we do.
2. All of our ministries are to be Biblically sound, culturally relevant, and supported with prayer.
3. God's Word is truth and we trust it above anything else to make a lasting impact on those we touch.
4. Individual and corporate worship is critical to our spiritual health and relationship with God.
5. Our fellowship is focused on shepherding and caring for one another.
6. Our evangelism is driven by a sincere burden for all people and is worldwide in its impact.
7. Our ministry is done with excellence and sense of urgency because it honors God and inspires people.
8. We will never lose sight of our vision.

MINISTRY PHILOSOPHY

Simple Purpose, Simple Church

Our purpose is simple: Connecting the world with God and one another. Our church structure, programming and ministries will follow our simple discipleship process. All we do will be understandable and easily accessible. We will strive to have a minimum amount of bureaucracy.

Strategic and Effective

We minister with a sense of urgency; the stakes are heaven and hell for the people we serve. Everything we do will be strategically planned, focused on the vision and measured for outcomes. Our measure of "success" will be conversions, baptisms, spiritual growth and maturity, and the completing of the Great Commission.

Felt Needs First, Prescribed Needs Second

We will seek to meet people's felt needs first, then move people to the "prescribed" needs outlined in the Bible.

Come and See – Go and Be

We will partner with the congregation in doing Kingdom work. The staff's role will be to provide clear vision and effective programming. The congregation's role will be to invite people to come and experience what God is doing through Alliance Church and eventually engage in the discipleship process. We also encourage ministries and individuals to "go and be" the reality of Jesus Christ by sharing Christ's love through personal evangelism, community service and world missions.

Healthy Relationships

We work together as a team. We keep short accounts, will not let conflict simmer and have a never-ending focus on the vision. We will maintain a broad view and will not tolerate turf wars or personal kingdom building.

Servant Leadership

We have a towel over our arm at all times. We have a positive attitude of joyful, humble service towards each other and the people we serve in and outside of our church.

Stronger Together

We will be a ministry that strategically and intentionally integrates ministries so they link together to produce healthy disciples of Christ that can advance the Kingdom as one.

Complementarian

Men and women equally share in the blessings of salvation; nevertheless, based on Scripture, some governing and teaching roles within the church are restricted to men.

Healthy Leadership

We are healthy, high capacity individuals. We maintain our spiritual, emotional, relational, mental, and physical health by keeping our priorities straight. We live up to our commitments to others and live lives of integrity, at home, at church, and in the community.

Equip Future Leaders

We will train, equip, and empower young leaders in all ministries to remain relevant and effective, both for today, and for future generations.